

Library Council Minutes

May 22, 2025

1:00 pm - 3:00 pm

Microsoft Teams

Present (Expected): Melissa Belvadi, Katelyn Browne, Rob Drew, Rosie Le Faive, Deanelle Praise Magbanua, Keri McCaffrey, Keltie MacPhail, Kim Mears, Spencer Merz-Wood, Donald Moses

Regrets: Courtney Matthews, Juanita Rossiter, Dorcas Ogunwole

Land Acknowledgement

- D. Moses highlighted presentations at CRKN.
- Angelina Weenie, the Dean of IKERAS, published an edited work, *Cree Pedagogy: Dance Your Style* in both print and electronic.

Approval of Agenda

- Moved by K. Browne; seconded by R. Drew.
- Approved by consensus

Approval of Minutes (April 24, 2025)

- Moved by R. Le Faive; S. Merz-Wood seconded.
- Approved by consensus

Follow-up on Pre-submitted Reports

- None raised

Student Reports

- Undergraduate students (D. Praise Magbanua)
 - The students miss having food and coffee on site at the library, though AVC is an ok substitute.
- Graduate students (D. Ogunwole)
 - not present.
- A number of our student assistants graduated this year or will graduate later this summer. The members of the Council wished them congratulations and the best going forward.

Post-Library Council CUPE (R. Drew, S. Merz-Wood)

- Sarah Fisher provided an update relating to testing the library's emergency buttons with Security. Both are functioning as expected.

Past Items for Discussion or Proposals

- *Library Policies*
- *Library Operations*
 - Persons banned from campus and university policy for public service points (K. Mears)
 - The Library is waiting for University processes and procedures to be finalized. D. Moses reached out to Tim Walker (VP Administration and Finance) about the Library's concern. There is

an ongoing external review of incident management processes and a report is expected shortly. We will hear more in the future.

■ Islandora Migrations (R. Le Faive)

- Most updates have been covered by K. MacPhail's report.
- PEILDO (Legislative Documents Online) is well underway. The content has been migrated in and the theme is in place. R. Le Faive is working on the metadata.
- Last to be launched was IslandVoices (oral histories).
- We continue to also address issues arising with existing migrations.

■ Fundraising/Renovation Updates (D. Moses)

- Thanks was extended to Stacey Meenink, J. Rossiter, and Alysha Aitken for help with the recent 50th Anniversary Tea Party fundraising event. The space was beautiful with fresh flowers, the slide show attracted lots of attention, and folks shared their memories. Thanks as well to Mike Needham for taking pictures during the event. Myrtle Jenkins-Smith was there and let D. Moses know there were some thank you letters needing to be signed. The campaign is still active, but D. Moses understands there are no web analytics being collected on the donor website and will see about getting that in place (through ITSS). Since the last Council report, an RFP for design for expansion of UASC was awarded to East Point; they're in process of preparing a timeline; we'll be receiving that in the next week or two. D. Moses will share the information when it becomes available.

○ *Library Planning / Future Directions*

■ UL Transition (D. Moses)

- Dr. Naterer reports that the posting has been prepared and will be posted soon; the VPAR's office will send the posting to various venues (University Affairs and others). D. Moses plans to send it out as well through other library related listservs and other venues. D. Moses sent out a memo on behalf of the VPAR relating to appointment and review of administrators policy.

■ External Review (D. Moses)

- D. Moses thanked the librarians and library staff for preparing unit reports and librarian reports that will integrate into the QA Review "self-study" document. The student survey has closed with over 650 responses. There is good summary data for many of the questions and we're analyzing some of the narrative responses. The Faculty/Staff survey went out this morning. We have a proposed list of external and internal reviewers - the VPAR will invite reviewers. K. Mears, R. Le Faive, and D. Moses are pulling in other information. The goal is to complete a draft by the end of June to be shared with the library. Hopefully the review could take place in mid July and the reviewers submit their report by the end of August. Suggested librarians send a message to departments to encourage participation in the survey.
- K. Mears: The survey will be in Campus Notices

● **New Items for Discussion or Proposals**

○ Library Policies

- Library Operations
 - [Draft Fall 2025 Hours](#)
 - K. Mears - Does this proposal for hours assume that we will have part-time employees in the Fall?
 - D. Moses: yes, 1 part time person in the Fall
 - Evergreen Upgrade (C. Matthews)
 - We are planning an upgrade, in collaboration with Equinox, from Evergreen 3.12 to 3.15. This will provide new features and a longer EOL. We are planning this upgrade in July.
- Library Planning / Future Directions
 - Writing Centre
 - With the decreased traffic to the Writing Centre, and in light of the Strategic Enrollment Plan, D. Moses proposes that we look at a more inclusive student support centre that provides academic support? We could perhaps see better use of that space by supporting students beyond their writing. While the Writing Centre's model was good for the most part - peer supported, appointments in person or online - the VPAR would support a different model (i.e. it would not require additional resources from the library). Potentially, having Faculty members for advising during particular times of year? Feedback is welcome.
 - K. Browne: What would be the subject area coverage? How would training be conducted? What times would they be open? It is good to have homework help centres in one place if possible, especially if the space is set up well. We're not sure which departments already have robust peer support programs, but some do. What would people be able to get help with, under the current infrastructure? There could be real benefits in clarifying the line between tutoring questions vs. library help desk questions. The idea is good to have a central location for peer support / library research support.
 - D. Magbanua: It's a good idea, though personally she hasn't used existing services/support, but has heard positive comments from students in grad speeches and from valedictorians. The International Student Office (ISO) seemed to have a tutoring or similar system as well. It's a valuable resource for students!
 - K. McCaffrey: It would be worth searching the literature to see what other places are doing
 - D. Moses: A literature search is being done as part of strategic enrollment work.
 - K. Browne: The idea that "the Writing Centre is **in** the library, but it's not actually a Library Service" is something I clarify for students (and some instructors) a lot! I know there are other schools where they're organizationally connected, though.
- **Roundtable**
 - M Belvadi - Nothing to report.
 - K Browne - All tutorial videos on the library website have transcripts accompanying them!

- R Drew - Nothing to report.
- R Le Faive - Nothing to report.
- D Praise Magbanua - Nothing to report.
- K McCaffrey - Nothing to report.
- K MacPhail - J. Rossiter has been out sick this week but was meant to judge the provincial heritage fair; K. MacPhail will take her spot, grades 5-9 students.
- K Mears - Wishes to highlight that M. Belvadi and she are working over the summer to add new medical collections; lots of communications of new resources.
- S Merz-Wood - Nothing to report.
- D Moses - Nothing to report.